



Snagit[®]

Snagit Hotkeys Guide

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Contents

Customize Hotkeys	4
Hotkeys Reference.....	6

Customize Hotkeys

Customize the key combinations for Snagit's capture hotkeys. Hotkeys allow you to:

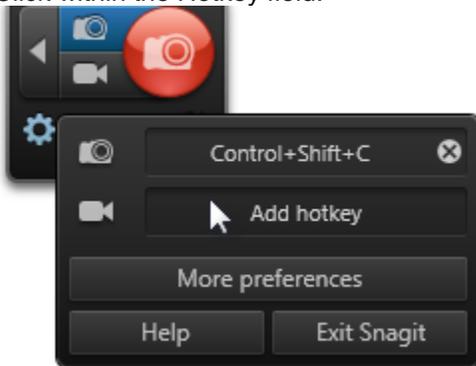
- ▶ Maintain the cursor position on the screen during capture.
- ▶ Quickly access common commands without interacting with the Snagit interface.

In Snagit, you can customize any of the following types of hotkeys.

All-in-One Image and Video Capture Hotkeys

Provide the flexibility to capture the entire screen, a window, an area of the screen, or a scrolling region (image only) all from a single capture option. To set a hotkey for these buttons:

1. In OneClick, click the Additional Options and Help button.
2. Click within the Hotkey field.



3. Press the desired key combination on the keyboard.

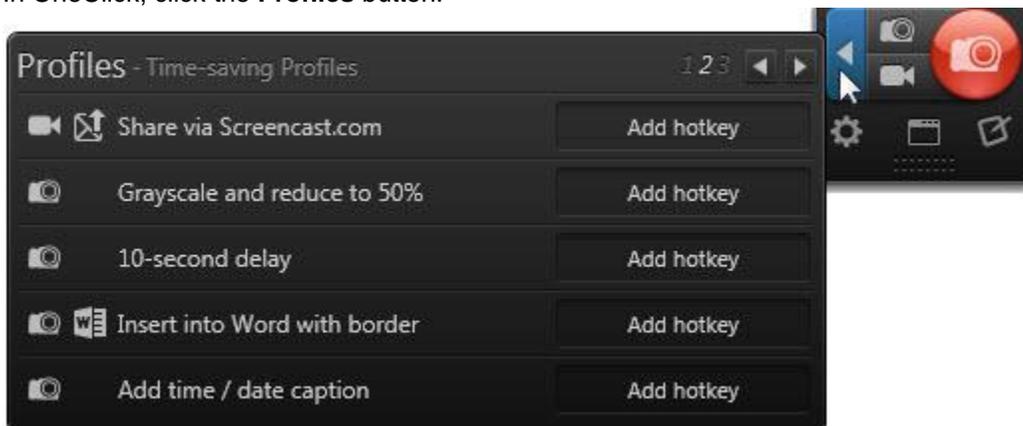
The new hotkey appears in the field.

Profile Hotkeys

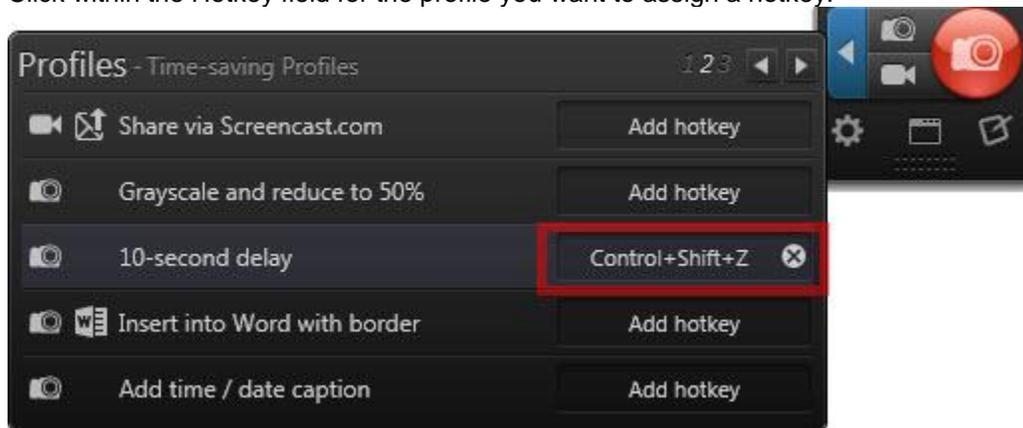
A profile is a set of saved capture settings. Snagit includes several pre-configured profiles to help you begin capturing quickly.

Assign a hotkey to each profile to quickly switch between commonly-used profiles.

1. In OneClick, click the **Profiles** button.



2. Click within the Hotkey field for the profile you want to assign a hotkey.



3. Press the key combination for the hotkey on the keyboard.

The field updates with the key combination entered.

Snagit Program and Other Hotkeys

Select OneClick > Additional Options and Help button > More Preferences > Hotkeys tab.

OR

1. In Snagit Editor, select File > Editor Options > Customize > Keyboard Shortcuts.
2. Select a Category and a Command.
3. Click within the Press a new hotkey field.
4. Press the new key combination.
5. Click **Assign**.

Hotkeys Reference

Hotkeys provide keyboard shortcuts for common tasks.

Image Capture Hotkeys

Action	Hotkey
Global Capture Initiate a capture with the currently selected profile or profile settings.	PRINT SCREEN
Repeat Last Capture	CTRL+SHIFT+R
Move Crosshairs 1 Pixel	Arrow keys
Capture 1:1 Aspect Ratio (square)	Hold SHIFT
Start a Region Selection (when in All-in-One)	SHIFT+ENTER
Show/Hide Magnifier	M
Show Capture Help	F1
Scroll Horizontally	H
Scroll Vertically	V
Scroll Both Horizontally and Vertically	B
Hide/Show Snagit	CTRL+SHIFT+X

Video Capture Hotkeys

Action	Hotkey
Start, Pause, Resume Recording	SHIFT+F9
Stop Recording	SHIFT+F10

Editing Hotkeys

Action	Hotkey
Open	CTRL+O
New Image	CTRL+N
Save	CTRL+S
Save All	CTRL+SHIFT+S
Undo	CTRL+Z
Redo	CTRL+Y
Cut	CTRL+X
Copy	CTRL+C
Paste	CTRL+V
Select All	CTRL+A
Copy All (Draw Tools)	CTRL+SHIFT+C
Bring Forward	CTRL+SHIFT+F

Send Backward	CTRL+SHIFT+B
Flatten	CTRL+T
Group	CTRL+SHIFT+G
Ungroup	CTRL+SHIFT+U
Print	CTRL+P
Show Pixel Grid (at 600% or higher)	CTRL+G
Open Help	F1
Close Current Capture	CTRL+W
Delete Active Capture	CTRL+DELETE